Dear reseller,

As of today (15 november 2007) we can accept Western Union Quick Pay payments directly to our bank.

<u>The benefits for you are:</u> -lower transaction fees (see below) -no personal bound transfers so no worries about collection possibilities on XeloQ's site -quicker checks for our Administration -no more collection fees when the money comes in at XeloQ (so you only pay on your end)

Using this Quick Pay account will eliminate the use of the normal Western Union payments on the personal name of our Managing Director.

From now on <u>only</u> Western Union **Quick Pay** payments will be accepted if you wish to transfer your (cash) money to XeloQ Communications.

Below you will find the instructions on how to pay by Western Union Quick Pay.

The way you will pay us does not differ much but you might need to visit a different Western Union office which offers Quick Pay payments.

You will now need to use the **BLUE form** provided and do **NOT** longer use the yellow/black form.

Instructions:

- 1. Find a Western Union Quick Pay office near you; use the Agent locator at the WU website. Click here: <u>http://www.payment-solutions.com/agent.asp</u> (select Quick Pay at Product:) and then click on the button '**FIND A LOCATION NEAR YOU**'
- 2. When you found the nearest by office, go there and ask for the **BLUE Quick Pay form**.
- 3. Fill out the form with your sender information and the amount you wish to transfer in EUR (€)

Use these credentials:

Company name:	XELOQ COMMUNICATIONS LIMITED
Company code:	XELOQCOMM,NL
Account number:	please indicate your customer ID (= your XeloQ reseller name)

XeloQ needs to receive in the EURO currency so make sure you will take care of that!

Please refer to the attached PDF file that will show an example of the BLUE form to fill out and that also describes the procedure once again. Please print this email and the attachment and take it with you.

- 4. The WU agent processes the transaction and we receive your payment confirmation minutes later.
- 5. You will get a payment confirmation number and receipt from Western Union.
- Please send an email to <u>sales@xeloq.com</u>, <u>support@xeloq.com</u> and <u>prepay@xeloq.com</u> that you issued a Quick Payment with the payment confirmation number, the sender first/last name and the amount in EUR (€) we will receive from you.
- 7. Any of the XeloQ's staff members on duty will check the payment online on their earliest convenience and whenever possible.

8. After online check we will top up your reseller Credit Amount with the amount of money sent in EUR (€) without any extra costs.

Current transactions costs (for you as reseller):

Amounts from \notin 0,- up to \notin 3300,- : \notin 16,50 Amounts from \notin 3300- up to \notin 5500,- : \notin 27,50

XeloQ collection/top up fee: none

(if any V.A.T. is applicable to you, we will take the V.A.T. from the payment before we top up)

Additional Information on payments from USA + UK: In the USA and UK you can make a payment by credit card (Visa and MasterCard). Simply call the number below and follow the operator's instructions. You will be given a unique confirmation number as proof of payment. In the USA call 1-800-325-6000. In the UK call 0800 833 833.

Blue Form – How to fill out the form to make payments to XELOQ COMMUNICATIONS LIMITED

	Payment Services The fastest in	test way to make a payment worldwid	
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	Reference Number	Type Expiration	
	If you would like payment directed to an individual or department, please specify here:	Number	
	Name/Department	Agent's signature	